

USE WORKFLOWS TO STREAMLINE AND AUTOMATE REDUNDANT TASKS

Aspen Special Education

The screenshot displays the Aspen Special Education software interface. At the top, there are navigation tabs for Pages, Student, IEP, Delivery Log, Global, Staff, and Admin. Below this is a breadcrumb trail: Student List >> 06 - Abraham, Jessy >> Draft. The main content area is divided into several sections: 'IEPs' with a table of dates and actions; 'Placement information' with dropdown menus for 'Full Inclusion' and 'Least of Need'; and 'Placement(s) from PL, I, R forms' with a table showing 'No matching records'. A sidebar on the left contains various menu items like Details, Business, Contacts, etc.

Eliminate paper trails, automate redundant tasks and streamline your administrative functions with Aspen's Special Education view.

Get the Information You Need - Now

Finding, analyzing and reporting on your data exactly as you see fit is easy with Aspen's Special Education view.

- Access special education and all student demographic data in real time
- Conduct global searches to determine which students are receiving special accommodations and services
- Collect the required information on the appropriate forms at the right time
- Enhance the completion of date-sensitive tasks, on time and under budget

Support your strategy for administrative excellence and student success with the Aspen Student Information System, a state-of-the-art data platform from Follett Software. Aspen houses all of your data, so you can easily find it, report on it, analyze it and use it to the fullest extent. A single, web-based system means one system to learn and one system to maintain—and one place to go to find the resources you need. Because Aspen is completely customizable, you can modify it to look exactly the way you want it to look and do what your district and schools need it to do. Aspen provides all the tools you need to run your schools, including:

- System Administration
- State and Local Reporting
- Master Schedule Builder
- Teacher Gradebook
- Health Management
- Attendance and Conduct Records
- Professional Development
- Special Education
- Family and Student Portals
- Teacher Webpages

Phase Name	Date Due	Completed	Completed By
✓ Referral		12/10/10	Outinos, May
✓ Send assessment consent form		12/10/10	Outinos, May
✓ Receive assessment decision	Consent received	1/13/2012	Outinos, May
Administer tests	2/24/2012		
Define IEP team			
Schedule meeting			
Hold meeting	3/15/2012		
Determine eligibility			
Define first placement			
Define additional placement			
Submit IEP for approval			
Receive approval decision			
Implement IEP			

Easy, Effortless Operation

Aspen’s Special Education view is built into the SIS, which makes it a complete solution for managing all of your school and district data.

- Define electronic workflows for priority special education processes – including referrals, renewals, re-evaluations and amendments
- Use the interactive checklist to view and oversee the progress of each workflow
- Make accurate, efficient, data-driven decisions using Aspen’s comprehensive reporting capabilities

Manage from Smarter Data

In Aspen, Special Education information is seamlessly integrated with student information, eliminating duplicate data.

- Take advantage of district-wide search capabilities
- Compile relevant statistics with just a few clicks
- Be confident that the information displayed is timely and accurate
- Save time and cut training costs with Aspen screens that look exactly like paper forms

“Having all of our special education data in the system will allow us to use the full functionality of the alerts in Aspen. This will provide real-time information to teachers that allows them to better meet the needs of their students”

– BRIAN LEVESQUE, ASSISTANT,
SUPERINTENDENT, MONTVILLE PUBLIC SCHOOLS, CONNECTICUT

To learn more:

Call 888.244.1366

Visit www.FollettSoftware.com/Aspen

Outside the U.S. and Canada, call 781.903.1000

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